

# Employment Application

(Pre-Employment Questionnaire)

Date of application \_\_\_\_ / \_\_\_\_ / \_\_\_\_

How did you hear about this job? \_\_\_\_\_

AN EQUAL OPPORTUNITY EMPLOYER

Various federal, state and local laws prohibit discrimination based on race, color, sex, age, religion, national origin, ancestry, disability, or marital status. Jimmy T's LLC is an Equal Opportunity Employer and our response to any question will not be used as a basis for discrimination, but will be judged on its relevance to the position you are seeking.

## Personal Information (Please Print)

Name \_\_\_\_\_ Soc. Sec. No. \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_  
LAST FIRST M.I.

Address \_\_\_\_\_  
STREET CITY STATE ZIP

Position Desired? \_\_\_\_\_ Phone number where you can be contacted \_\_\_\_\_

Are you at least 16 years of age? Yes  No  (If not, Worker's Permit is required.)

Do you have a reliable means of transportation to and from work during our hours of operation?

Date you can start? \_\_\_\_ / \_\_\_\_ / \_\_\_\_

How many hours do you want to work each week? \_\_\_\_\_ Minimum? \_\_\_\_\_ Maximum? \_\_\_\_\_

Are you legally able to be employed in the U.S.A.? Yes  No

## Availability Please note the times you are available to work.

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
From:							
To:							

## Education Name and location of school Major Graduated (check one)

High School			Yes <input type="checkbox"/> No <input type="checkbox"/>
College – Undergraduate			Yes <input type="checkbox"/> No <input type="checkbox"/>
College – Graduate			Yes <input type="checkbox"/> No <input type="checkbox"/>
Other education/training			Yes <input type="checkbox"/> No <input type="checkbox"/>

## Legal

Have you ever been convicted of a felony which has not been expunged or sealed by a court? Yes  No

If so, when? \_\_\_\_ / \_\_\_\_ / \_\_\_\_

A criminal conviction will not necessarily be a bar to employment. To help us evaluate your application, please describe the nature of the crime and your subsequent rehabilitation. \_\_\_\_\_

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<b>Work History</b>					
List employment starting with your most recent position. May we contact your current employer? Yes <input type="checkbox"/> No <input type="checkbox"/> Past employer? Yes <input type="checkbox"/> No <input type="checkbox"/>					
Dates	Name and Address of Employer	Position & Supervisor	List Major Duties	Wages	Reason for Leaving
From				Start	
To				End	
<b>Phone (     )     -</b>					
Dates	Name and Address of Employer	Position & Supervisor	List Major Duties	Wages	Reason for Leaving
From				Start	
To				End	
<b>Phone (     )     -</b>					
Dates	Name and Address of Employer	Position & Supervisor	List Major Duties	Wages	Reason for Leaving
From				Start	
To				End	
<b>Phone (     )     -</b>					

<b>References</b>				
<b>Business references (do not list relatives)</b>				
Name	Address	Work Phone #	Title	Years Known

**PLEASE READ CAREFULLY AND SIGN BELOW**

“I certify that the facts contained in this application are true and complete to the best of my knowledge and I understand that, if employed, falsified statements on this application shall be grounds for dismissal.

I authorize investigation of all statements contained herein and the references listed above to give you any and all information concerning my previous employment and any pertinent information they may have, personal or otherwise, and release all parties from all liability for any damage that may result from furnishing same to you.

I understand that employment with Jimmy T’s LLC is “at will,” which means that either I or the company can terminate the employment relationship at any time, with or without prior notice, and for any reason not prohibited by statute, all employment is continued on that basis. I understand that no supervisor, manager, or executive of the company, other than the president, has any authority to alter the foregoing.”

Date: \_\_\_\_\_ Signature: \_\_\_\_\_